

## TUITION POLICY

Redeemer Lutheran School's annual tuition levels are established by the Day School Board and are based, to the extent possible, on the estimated cost of educating a student.

Tuition payments are generally due monthly, on or before the 15<sup>th</sup> of the month. When preferred, tuition may also be paid in full prior to the beginning of the school year, or paid on a semi-annual or quarterly basis. Please note that any tuition that is prepaid is generally non-refundable.

Here are some important details regarding Redeemer's Tuition Policy:

- If the annual tuition amount is to be paid on a monthly basis, payment is due on or before the 15<sup>th</sup> of the month beginning with September, continuing through May (i.e., nine monthly payments). A statement of account will be mailed to each family prior to the 1<sup>st</sup> of each month indicating the total amount due on or before the 15<sup>th</sup> of the month.
- The process for addressing overdue tuition is included on the *Payment Policy Agreement* that is included among the enrollment forms submitted annually. Please refer to the form for details.
- Those who have difficulty meeting the financial responsibilities of attending Redeemer Lutheran School may submit an application for financial assistance through the Redeemer Lutheran School Scholarship Committee. More information regarding this program is found on the reverse side of this document and may also be obtained through the school office. This application process is strictly confidential.
- Prepaid tuition (minus a 10% administrative fee) may be refunded only at the discretion of the Day School Board.

*This is a summary of Redeemer Lutheran School's Tuition Policy. In the event of a conflict between this summary and the Tuition Policy, the terms of the Tuition Policy will govern.*

*The complete policy is available for review in the office.*

*Please see the reverse side for Financial Aid Procedures*

## FINANCIAL AID PROCEDURES

Redeemer Lutheran Church and School, to the extent possible, will award financial aid to help enable students receive a Christian education at Redeemer Lutheran School. Applications for need-based scholarships are filed online with Tuition Aid / Data Services (TA<sup>+</sup>DS) at [www.tads.com](http://www.tads.com) using Redeemer's online school ID code: **MT232670000**. TA<sup>+</sup>DS provides Redeemer with annual worksheets (available in the office) to help applicants prepare their online applications. If help filing an online application is needed, please contact the Principal for assistance.

### Filing deadlines

**Current students:** Financial aid applications for current students must be filed online by March 15 to be eligible for the maximum financial aid. The Redeemer Lutheran Church and School Scholarship Committee will meet as soon as possible after TA<sup>+</sup>DS has processed this set of applications. The committee will award financial aid based on TA<sup>+</sup>DS recommendations and available funding.

**Important:** Applications for current students filed after March 15 will not be reviewed until May, and scholarships will be awarded only if funds are remaining.

**New students:** Financial aid applications for new students can be made any time after enrollment begins in January, but these applications will not be considered until after applications for current students are reviewed (March). The Scholarship Committee will meet April-June as applications for new students are submitted and processed by TA<sup>+</sup>DS.

**Final deadline:** All applications for financial aid must be submitted no later than June 15.

**Children of Redeemer staff:** Redeemer staff who are full-time, active members of Redeemer Lutheran Church and have children attending Redeemer Lutheran School will receive financial aid to pay for their children's tuition if funds are available. Otherwise, tuition will be waived.

**Maintaining scholarships:** Students who are awarded scholarships for the 2011-2012 school year will continue to receive their financial aid for the remainder of the academic year as long as they are in attendance 90% of the time and families are current in paying their portion of the tuition at the end of each quarter.

**Re-applying for scholarships:** Re-applications for scholarships must be made annually and will only be considered if families are current in paying their portion of the tuition at the time the new application is reviewed.

*Please see the reverse side for the Tuition Policy*