

Redeemer Lutheran Day School Board Meeting Agenda

Date of Meeting: Monday, August 8, 2011
Meeting Participants:

Time/Location of Meeting: 6:00 pm/Multi-purpose room

<u>Item</u>	<u>Responsible</u>	<u>Action Items/Decisions</u>
Call to Order/Welcome (6:00 pm)	Dan Burfeind	Attended: Dan Burfeind, Linda Wiebold, Trish Johnson, John Skoglund, Joni Doyle
Amend/Approve Agenda (6:00)	Dan/DSB	
Opening Devotions/Prayer (6:05)	Linda Wiebold	
Open Forum Option		
Approve Previous Month's Minutes (6:15)	Dan/DSB	
Chairperson's Report (6:20)	Dan	We will need to vote new officers for next year at the next meeting.
<ul style="list-style-type: none"> • Welcome to new board members <ul style="list-style-type: none"> ○ School Board Member Orientation • Review School Board Handbook 		
Principal's Report (6:30)	Linda Wiebold Interim	
<ul style="list-style-type: none"> • Curt and Vickie Boeder – Planning to be at Redeemer on Wed., Aug. 17, no assistance needed in moving in, All-Staff welcome lunch Th., Aug. 18, I will work alongside him until Sept. 1 • Staffing – Tim Graf coordinating school/church music programs: Dianne Marti music instructor for PS-gr. 2, Kim Pieper hired at 2 hours/wk.. to team with Tim as music instructor for gr. 3-8, Kinlin Schultz hired as Band Director at __ hours/wk. • Marketing ideas implemented this summer:: <ul style="list-style-type: none"> • 46" flat-screen TV in school lobby to show PowerPoint presentation of campus happenings & upcoming events • Coffee being served to school parents on Wednesday mornings to encourage relationship building. Each class encouraged to meet/greet parents on a rotating basis, along with the principal • SHINE –Aug. 28 4-6 pm Purpose: to build relationships • Welcome to Middle School event Wed., Aug. 10 5:30 pm for gr. 5-8 families to showcase “<i>teachings for a lifetime</i>” in the middle school. Emphasis is on teachers using their gifts to teach subjects they’re passionate about and encourage children to use their gifts • Title II monies (\$1600) utilized to send PS, K and gr. 3 teachers to SMART workshop. We can now advertise the lower level as a SMART wing. • Enrollment Report –I have called parents who have 		<p>John will talk to Pam W. regarding possibly donating his tv for the lobby.</p> <p>Etiquette classes – Linda will put on agenda for next time and see if we can offer something.</p> <p>Discussed being prepared to answer parents questions about this change. Do we have a mid-year or mid-semester check-in meeting? Talked about Curt’s needed involvement in this meeting/process.</p>

<p>not made a decision to enroll – TADS link issue</p> <ul style="list-style-type: none"> • Operations Budget Report • Ongoing Issues/Recommendations for Curt Boeder <ul style="list-style-type: none"> ○ Continue safety planning with Wayzata PD and Area Schools ○ Conduct parent survey at time of first Parent-Teacher Conferences <ul style="list-style-type: none"> ▪ Review at October meeting ▪ Finalize at November meeting and release • Accelerated Reader – Pam Whightsil recommends signing up for AR quizzes online estimated at \$1775, and \$400-\$500/yr subscription rate. Every quiz would be available online. \$1800 budgeted for library. Currently spending \$500-\$800/yr. on purchasing quizzes each year. This qualifies as textbook reimbursement! 		<p>Discussed SMART that has been implemented in several grades. Talked about extending training to more grades and how we can advertise, highlight and inform parents and potential parents of this teaching method. Can this go out in the newsletter? Website? Marketing materials?</p> <p>We will need an aid (Wendi?) in preK because of enrollment numbers.</p> <p>Tads had a bad link issue that cause some frustration for parents re-enrolling.</p> <p>The board would like to see a communication policy flushed out. This would include an email/phone policy as well as an overall expectations for staff communicating with parents/students.</p> <p>Moving vision night to Thursday 2/2/12.</p> <p>John is leading the effort to update a parent survey and will plan to send out after 1st quarter.</p>
<p>Business Items (7:15)</p>	<p>Dan/DSB</p>	
<ul style="list-style-type: none"> • Discussion items <ul style="list-style-type: none"> ○ Annual Fund progress ○ Marketing Committee ○ MAPS ○ Building and grounds maintenance 		<p>Would like to discuss Marketing committee with Curt – next meeting?</p> <p>Discussed having a Building/Grounds process established. One goal would be that within 24hrs of a board mtg. the needs/requests are passed on to MMLG. A followup person would be assigned to track until completion. One current need is a leak in the kitchen.</p> <p>We talked about performance evaluations are needed for:</p> <ul style="list-style-type: none"> ---academics integrity ---accountability ---excellence ---possibly how raises are given
<p>Planning Items (8:25)</p>	<p>Dan/DSB</p>	
<ul style="list-style-type: none"> • September meeting scheduled for Mon, 9/12, 6:00 pm <ul style="list-style-type: none"> ○ 2011-12 School Board Goals ○ Business continued from previous meeting ○ Board Member Reports 		

Closing Prayer/Adjournment (8:30)	Dan	